

Job Description

Job title	Energy Programme Manager	Date June 2025
Reports to (title)	Senior Energy Manager	
Contract/Department	GSK	Revision 1
Location	Stevenage	

Job purpose

Describe the overall purpose of the job in two or three sentences.

Day to day management of site energy team, overall management of energy programme
Enable site to achieve the energy and carbon targets of carbon neutrality by 2030 and achieve measurable energy reduction across site

Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

- Direct supervision of energy team
- Ability to prioritise all team activities and apply to the overall energy strategy at GSK
- Be client facing in order to update and line up with agreed requirements
- Provide management guidance on key strategic energy reduction goals
- Set out weekly and longer term priorities of team
- Report and manage energy and carbon savings to wider business and GSK stakeholders

Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

4 direct reports , energy engineer, energy manager, commissioning engineer x 2

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Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

We require a self starter who has experience of delivering team objectives. We seek a motivated experienced energy and programme manager.

a background in energy management and engineering is required.

Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

You will be required to have knowledge and experience of HVAC, BMS, energy data and electrical commissioning. The team is compromised of experts in these fields. The programme manager will need to effectively promote and manage all of these activities at site.

Line Manager Signature	<i>D.KNIGHT</i>
Print Name	DANIEL KNIGHT
Date	9/7/25

Job Holder Signature	
Print Name	
Date	

FOR HR USE ONLY:					
Job Grade		EMCOR Competency Level		Training Profile UTC	