

Job Description

Job title	Data Centre Shift Leader	Date
Reports to (title)		
Contract/Department		Revision
Location		

Job purpose

Describe the overall purpose of the job in two or three sentences.

EMCOR is looking for an enthusiastic and capable individual to join our Data Centre Shift Team. This team will be providing technical support for all critical infrastructures during planned and reactive tasks to ensure sites high level of availability.

Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

Conduct preventative maintenance and fault diagnosis and manage the corrective action and reports or quotes required.
* Support and facilitate technical subcontractors/vendors during planned or reactive service visits and minor works while ensuring they conform to the site procedures and agreed method statements.
* Responsibility of completion of work orders within the designated work windows.
* Monitor, maintain, investigate, acknowledge and adjust as deemed necessary the BMS and SCADA.
* To monitor and perform routine tests of the data centre temperatures, humidity and space conditions and ensure they are maintained and recorded in accordance with the business requirements of the infrastructure.
* Undertake daily plant walk rounds to note and proactively repair any defects and to maintain plant rooms in a clean, tidy and safe condition.
* Manage, rectify and record defects through the helpdesk to ensure SLA timeframes are always met
* Provide rapid and effective response to customer and helpdesk requirements.
* Review RAMS (Risk assessment and method statements) and subcontractor competencies before work permits are authorised.
* Escalate any issue that effect the availability, health and safety and security of the site.
* Ensure compliance with Health and safety requirements.
* Adhere to all current company and Critical Engineering Management policies and procedures and to take an active approach in the continuous improvement of these procedures.
* Maintain water systems and records in accordance with L8 Legislation.
* Provide innovative solutions and recommendations to improve building, plant and system energy efficiency.
* Develop relationships with the client and assist his nominated audit teams.

Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

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Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

Hold a valid UK driving license.
Critical site experience (Data Centre experience desirable).
Served a full Technical Apprenticeship and hold a technical qualification as an electrical engineer (C&G, HNC, ONC etc).
Good knowledge of Generators, Cooling systems and UPS systems.
Previous supervisory experience.
Good understanding of LV distribution systems.
HV AP15 (Desirable).
Knowledge of CMMS (Desirable).
L8 Certification (Desirable).
Worked a shift pattern before (Desirable).
Able to organise and manage own workload.
Positive proactive attitude and can take ownership of the site.
Aware of site critically and work risks.
Good admin skills with Microsoft packages.
Good interpersonal and communication skills.

Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

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Line Manager <i>Signature</i>	
Print Name	
Date	

Job Description

Job Holder <i>Signature</i>	
Print Name	
Date	

<i>FOR HR USE ONLY:</i>					
<i>Job Grade</i>		<i>EMCOR Competency Level</i>		<i>Training Profile UTC</i>	