

Job Description

Job title	Air Conditioning Technician	Date
Reports to (title)		
Contract/Department		Revision
Location		

Job purpose

Describe the overall purpose of the job in two or three sentences.

To maintain the complex Refrigeration and Air Conditioning systems, associated controls and any other related equipment within the purview of the designated area of the AC department.

Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

- Carry out the service and maintenance of the diverse types of air-conditioning and refrigeration equipment under the EMCOR contracts
- Execute installation works of air-conditioning and refrigeration equipment as and when required
- Conduct site surveys and inspections
- Attend shift working when required
- Attend the training programs prescribed by EMCOR
- Carry out 24/7 standby duties as per the roster, or when issues arise
- Perform the clerical duties as required by the job

Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

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Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

- Technical Certificate or Diploma in Refrigeration / Air-Conditioning
- Possess a valid driving license
- Possess good communication skills
- Demonstrate experience in the Refrigeration and Air-Conditioning industry as a service mechanic or technician
- Should have a sound knowledge of pipefitting and brazing techniques as applicable to the AC and refrigeration industry
- Should have a sound knowledge of electrical and electronic fault diagnosis as applicable to the AC and refrigeration industry
- Knowledge of BMS

Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

Line Manager <i>Signature</i>	
Print Name	
Date	

Job Holder <i>Signature</i>	
Print Name	
Date	

Job Description

<i>FOR HR USE ONLY:</i>					
<i>Job Grade</i>		<i>EMCOR Competency Level</i>		<i>Training Profile UTC</i>	