

Job Description

Job title	Technical Delivery Electrical Technician	Date
Reports to (title)	Technical Delivery Manager	January 2025
Contract/Department	GSK	Revision
Location	Stevenage	VI

Job purpose

Describe the overall purpose of the job in two or three sentences.

As a Technical Delivery Electrical Technician on GSK sites you will be a self-starter, able to initiate, control and complete routine and reactive maintenance tasks and minor installation works to an exceptional standard. You will demonstrate true ownership and stewardship of your working areas, ensuring all works are conducted safely and facilities are serviceable and kept to a very high standard. You will be required to put contractors to work and ensure they comply with the safety and quality standards demanded by EMCOR UK.

As an investor in our people, EMCOR UK provides ample opportunity and actively encourages personal and professional development. This role offers opportunities to develop both technically and in leadership roles.

Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

- Exhibit EMCOR UK Company Values and Client Life Saving Rule principles
- Support site teams with planned and reactive maintenance tasks, providing maximum efficiency, availability and reliability of services and facilities.
- Carry out installation works that fall under the Technical Delivery remit
- Troubleshoot electrical faults and concerns, identify root causes, and implement corrective actions.
- Scope and prepare quotations for Technical Delivery activities
- Maintain a safety focused, professional attitude to work, able to work unsupervised and apply technical skills required to meet requirements of the contract.
- Work to defined safe systems of work, policies and procedures and have the acumen to stop work when something is not right, escalate and assist in organising suitable intervention to correct the issue.
- Ensure compliance with electrical regulations, and safety standards in all work activities.
- Provide technical support and guidance to other maintenance staff or apprentices.
- Communicate effectively with customers, supervisors, and team members to ensure safe and timely completion of workload.
- Tactical implementation of all 'make safe' isolation requirements & initial evidence gathering in electrical safety incidents.
- Provide area ownership of all in scope electrical areas (HV/LV substations, switch-rooms and apparatus)
- Communication to client departments of completed and planned works
- Provide day-to-day FM operational support as guided by the Technical Delivery Manager (TDM)

Job Description

- Managing subcontractor and supplier works In support of role and TDM requirements
- Ensure that all operations are undertaken with total adherence to legislative and local Health and Safety regulations whilst actively demonstrating a positive behavioral safety approach at all points of contact.
- Ensure compliance with the EMCOR Health and Safety strategy
- Identify opportunities to increase self-delivery opportunities
- Focus on innovation with regard to site delivery and implement where possible.
- Assist in the duties/responsibilities of the Technical Delivery Manager in any absence
- To perform any other reasonable duties required by the Operations Manager and/or Account

Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

- No direct reports
- Manage sub-contractors to a high level of safety and quality compliance, putting contractors to work, issuing permits, safety documents and ensuring safe systems of work are followed

Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

- Level 3 NVQ or equivalent in electrical discipline
- BS7671 - 18th Edition Wiring Regulations
- IOSH Managing Safely Qualified
- Demonstrable electrical experience within a building service &/or industrial environment.
- Demonstrable experience of positive customer interactions within a service provider contract.
- Great communication, IT and literacy skills.
- Demonstrable evidence of adherence to quality standards and compliance to regulations in a controlled / regulated environment (Preferably Pharma).
- Willing to attain Authorised Person LV within probationary period and hold this appointment throughout employment (AP appointment is a requirement of the role and attracts an additional payment)
- Experience of Producing & Reviewing RAMS
- An excellent level of interpersonal and customer relationship skills, with an emphasis on accuracy
- Communication skills - a good use of oral and written skills to communicate, in detail, accurately
- Ability to plan and organise in a timely manner, prioritising workloads effectively

Job Description

- Drive and determination by accepting challenges and striving towards departmental, personal & company goals & Objectives
- Reliable and resilient under pressure, accepting responsibility and taking ownership & Accountability

Desirable

- C&G 2391-52 Inspection & Testing
- NEBOSH Qualified

Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

- Ability to work overtime/outside of normal hours to support key aspects of the role as and when required
- Willing to undertake additional training to attain Authorised Person status for areas such as Confined Space.

Line Manager Signature	
Print Name	
Date	

Job Holder Signature	
Print Name	
Date	

Job Description

FOR HR USE ONLY:					
Job Grade		EMCOR Competency Level		Training Profile UTC	