

# Job Description

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Job title	Fire Alarm Installation Engineer	Date
Reports to (title)		
Contract/Department		Revision
Location		

## Job purpose

Describe the overall purpose of the job in two or three sentences.

To carry out Installation works on both new and existing fire detection and alarm systems

## Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

Installation of fire detection and alarm systems in accordance with BS5839pt1 2017 and BRE /LPS1014 installation rules.

To undertake all duties and responsibilities, including relevant training and medicals, as deemed necessary for working in radiological and explosive controlled areas.

Complete timesheets weekly.

Comply with policies relating to Health, Safety, Security, Environment and Technical Compliance issues that effect the customer and employees.

Ensure all relevant engineering practices are adhered to.

Maintain company issued equipment in good order.

Ensure good timekeeping and housekeeping.

Carry out all duties in accordance with the Company Safety Manual.

Advise manager on the progress of works as requested

Develop and maintain effective Client relationship and assist in gaining future work for the Company.

Control and manage tools and plant on site to ensure that resources are in accordance with the job.

Provide weekly progress reports to Line Manager, as and when required.

# Job Description

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Attend toolbox talks when required.

Return necessary paperwork to Administration team or Manager as required.

Work in a cost effective and efficient manner, ensuring that all systems worked upon are operational.

Wear company issued clothing at all times.

Attend training courses that EMCOR deem necessary.

Carry out any other reasonable task as requested by Management.

## Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

## Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

City and Guilds 236 pts 1&2 electrical installation or equivalent.

Proven ability to install containment and cabling specifically related to fire detection and alarm systems.

Proven experience on working in industrial environments.

18<sup>th</sup> Edition Electrical qualification

Proven knowledge on relevant Fire standards BS 5839 Pt 1 – 2017, BS 6266 Pt 1 – 2013, BS 7273 Standards.

Trained to FIA standards Units 1 (Fire Detection Design), Unit 4 (Installation and Testing)

## Other factors relevant to the job

# Job Description

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Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

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Line Manager <i>Signature</i>	
Print Name	
Date	

Job Holder <i>Signature</i>	
Print Name	
Date	

FOR HR USE ONLY:					
Job Grade		EMCOR Competency Level		Training Profile UTC	